

# Central Hastings Support Network

151 St. Lawrence St. East Madoc, ON K0K 2K0

Phone: 613-473-5255 | Fax: 613-473-2374

[chsn.support](http://chsn.support)



**Job Title:** Office Cleaner

**Location:** Central Hastings Support Network, Madoc, ON

**Wage:** TBD

**Job Type:** Part-Time (up to 6 hrs/week)

## About Us

Central Hastings Support Network (CHSN) is a registered non-profit organization dedicated to serving the Central Hastings area. Since 1985, we have provided essential programs that support community members in need. Our services help vulnerable people access transportation, food security, and other vital resources, ensuring that no one is left behind. At CHSN, we are committed to building a stronger, more inclusive community through compassionate support and advocacy.

## Office Cleaner – Casual / Part-Time

We are seeking a reliable individual to clean our office building on a regular basis. This role is ideal for someone who is detail-oriented, dependable, and able to work independently.

### Duties include:

- General cleaning of offices and common areas
- Vacuuming and mopping floors
- Cleaning washrooms and kitchen areas
- Emptying garbage and recycling
- Occasional deep cleaning as needed (additional hours may be allotted for this)

### Requirements:

- Previous cleaning experience preferred but not required
- Ability to work independently and efficiently
- Trustworthy and punctual
- Must be able to provide own transportation

### Schedule & Compensation:

- Flexible schedule (evenings or weekends preferred)
- Hours and rate to be discussed based on availability and scope of work

To apply, send your resume and a brief cover letter/summary of your experience to:

Erin Reitav: [executive.assistant@chsn.support](mailto:executive.assistant@chsn.support)

Fax: 613-473-2374

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